

How to supply files

If you are unsure about any of the information in this PDF please feel free to call NZPC on 07 847 3596, and ask for the art department. We are happy to help, it makes our job easier to help you!

ACCEPTABLE FILE FORMATS (in order of preference):

- ┌ PDF (preferred). The use of Acrobat Distiller is recommended. Please provide trim marks. Other printers marks are not required. Make sure the file is centred on a larger sheet and has 3-5mm bleed.
- ┌ Freehand MX (or older). Please convert ALL text to paths.
- ┌ Creative Suite software (CS3 or older). Please convert ALL text to paths.
- ┌ Corel Draw, Excel and Quark files must be converted to PDF.
- ┌ Word and Publisher files will only be accepted upon viewing of files. NZPC does NOT recommend the use of Word, Publisher or Excel for print reproduction (Word is not designed for print reproduction and may cost extra to convert to pdf.)
- ┌ Most software has a 'create PDF' option or 'save as PDF' which is designed for creating quick PDFs. This option is not recommended for print reproduction.

For quality reproduction all images and links must be supplied @ 300dpi (actual size) and saved as a CMYK Tiff or EPS. Artwork is preferred as a vector file in the form of a PDF, Freehand, InDesign or Illustrator file. All colours must be converted to the correct PMS spot colour and/or process colours. Ensure files requiring bleed have 3-5mm.